



WEST ASSAM MILK PRODUCERS' CO-OPERATIVE UNION LTD.
Juripar, R.K. Jyoti Prasad Agarwala Road, Panjabari, Guwahati – 781037

Job Information:

Position	Supervisor (Information and Communication Technology)
Qualification	Full time B.E/B.Tech/ Diploma in Engineering (Mechanical/Electrical) from a recognized institute/University.
Experience	Full time relevant experience of minimum 2 years for B.E/B. Tech and 5 years for Diploma Holders, preferably in development sector. Experience in village-based extension activities will be an added advantage.
Job Location	WAMUL Areas of Operations in Assam

Age: Not above **30 years as on 1st January, 2025**. However, relaxation may be given in case of exceptional candidates having relevant experiences in industrial working environment or village based technical support.

Salary: CTC Rs. 7.10 lacs per annum including P.F & other Contributions. (Negotiable and commensurate with qualification and experience)

Main Responsibilities:

- Primarily responsible for planning of equipments required for the area of operation of WAMUL.
- Ensuring the attainment of breakdown maintenance and preventive maintenance of machineries at BMCUs.
- Maintenance & Monitoring of Milk Procurement-based equipment's/hardware's/software/AMCU/DPMCU/BMC's etc. present on various milk routes.
- Ensuring that proper weighing, testing and chilling activities are carried out at all the BMC centers of WAMUL. Accuracy & efficiency of the milk collection & cooling equipment present on all milk routes.
- Ensuring quality of the collected and supplied milk from the procurement area of WAMUL.
- Monitoring the collection and testing activities at all the BMC centers & societies from routes time to time.
- Attending BMCUs during milk reception and chilling operation to monitor the operation parameters of different instruments, so as to check any mal-functions of the unit.
- Ensuring timely placement of indent of spare parts, consumables etc.
- Will act as liaison employee between office and different agencies related to the activities.
- Ensuring proper selection of new BMCUs sites and monitoring, installation of any new BMCUs / Machineries, along with dismantling of any BMC to be shifted/ Revert back to union.
- Extending help to field force as and when required.
- Installation & Commissioning of BMC units of WAMUL.
- Basic Planning, Design, Development and Monitoring of Civil, Mechanical, Electrical, Instrumentation and Electronic Works at designated site.
- BMC Refrigeration & Automation support; Implementation, Support, Monitoring.
- Project Implementation, Management & Support.
- Field Support & Service.
- Vendor Management (AMC/ARC/Call Basis)
- Asset Management.
- Record Keeping, other administrative work related to BMC & related Technical Support.
- Ensuring that proper weighing, testing and chilling activities are carried out at all the BMC centers of WAMUL. Accuracy & efficiency of the milk collection & cooling equipment present on all milk routes

Desired Skills:

- Should have in depth technical knowledge in Computer & IT based hardware & software application. Knowledge of AI and Automation based system will be an added advantage.
- Should have experience of working in rural environment (Village based)
- Ability to travel extensively.
- Fluency in Assamese, English and Hindi

Reporting, Performance Review and Leave Terms:

- The Supervisor (Information and Communication Technology) will report to the Group Head (Information and Communication Technology), WAMUL.
- Performance will be reviewed as per Key Result Areas (KRA).
- The remuneration may be enhanced on an annual basis as per prevailing rules, which will be performance based.
- The Supervisor (Information and Communication Technology) will be eligible for paid leaves / Holidays as per the applicable norms/policy of WAMUL.
- For any authorized tour within the operational areas, he/she will be paid TA/DA as per norms/policy of WAMUL.