WEST ASSAM MILK PRODUCERS' COOPERATIVE UNION LTD.
Juripar, R.K. Jyotiprasad Agarwala Road, Panjabari, Guwahati – 781037

JOB INFORMATION:

Position	Executive Dairy
Qualification	Full time B. Tech in Dairy Technology from a reputed education Institute/ University.
Experience	Minimum 3 years' full time experience in processing and manufacturing of milk and milk products in a Dairy Plant having capacity of minimum 1 lakh litres per day.
No. of positions	01
Job Location	Dairy Plant (under WAMUL area of operations)

Age: Not above **34 years as on 1st October, 2026**. However, relaxation up to 3 years may be given in case of extraordinary/ outstanding candidates or candidates with relevant experience.

SALARY: CTC Rs. 8.73 lakhs per annum including P.F & other Fixed/ Variable Components (Negotiable and commensurate with qualification and experience).

MAIN PURPOSE: (captures essence of the job in brief):

Overall planning and monitoring of day to day processing and production activities of milk and milk products and to ensure delivery of quality milk & milk products to customers.

MAIN RESPONSIBILITIES:

- To lead the team for smooth operation of machines as well as maintaining and improving quality of milk and milk products.
- To monitor sanitary and hygienic condition of Plant Preparation, verification of daily reports.
- Monitoring and control of milk solids losses on daily basis and preparation of material balancing reports.
- Achieving efficiency in terms of energy consumption as well as lower milk solid losses.
- Monitoring of Plant consumables and assets and ensure timely indenting of materials.
- Coordination with procurement group for timely arrival of milk vehicles, quality of milk received from the milk producers on daily basis.
- Coordination with marketing Group for timely dispatch, indenting and quality monitoring of market milk.
- Coordinate with maintenance team for preventive maintenance to ensure smooth operation of all dairy equipment and at times attend immediate maintenance of machine(s).

ADDITIONAL/ OCCASIONAL RESPONSIBILITIES: (listed in order of priority)

- Arrange for installation and commissioning of new equipment.
- Quality system implementation.

JOB SPECIFICATIONS:

Skills/ Attributes: Technical	Thorough knowledge on milk and milk products, the relevant Indian standards and their production processes, quality norms & standards, FSSAI regulations and testing procedures. Hands on knowledge on all dairy equipment (Pasteurizer, homogenizer, packing/filling machines, pumps, pneumatic & manual valves etc.). Exposure to digital and analog instrumentation.
Skills/Attributes: Social and Managerial	Knowledge on Food Safety Management System and Manpower Management
Training	Desirable - Practical training on GMP & GHP

Reporting, Performance Review and Leave Terms:

- The Executive Dairy will report to the Group Head (Dairy Plant) WAMUL.
- Performance will be reviewed as per Key result areas (KRA). The remuneration may be enhanced on an annual basis as per prevailing rules, which will be performance based.
- The Executive Dairy will be eligible for paid leaves/Holidays as per the applicable norms/policy of WAMUL.
- For any authorized tour within the operational areas, he/she will be paid TA/DA as per norms/policy of WAMUL.

WAMUL reserves the right to transfer the selected candidate to any of its Departments/Groups or locations, as and when required, in accordance with the organizational needs, without assigning any reason thereof.