



**WEST ASSAM MILK PRODUCERS' COOPERATIVE UNION Ltd.**

Juripar, R.K. Jyotiprasad Agarwala Road, Panjabari,  
Guwahati -781037

**Terms of Reference**

**JOB INFORMATION:**

<b>Position</b>	Assistant-I (Laboratory)
<b>Qualification</b>	Indian Dairy Diploma (Dairy technology) / B. Sc (Chemistry/ Microbiology)/M. Sc (Chemistry/Microbiology) from a reputed educational institute.
<b>Experience</b>	Minimum 1-2 years of working experience in Milk/Food industry. Knowledge in laboratory testing shall have an added advantage.
<b>Location</b>	East Assam Milk Producers' Cooperative Union Ltd., Jorhat, Assam.

**AGE:** Not above **28 years as on 1st January 2024**. However, relaxation upto 2 years may be given in case of extraordinary/ outstanding candidates.

**SALARY:** CTC Rs.3.73 lakhs per annum including P.F & other Contributions. (Negotiable and commensurate with qualification & experience)

**MAIN PURPOSE: (captures essence of the job in brief)**

Perform the quality control laboratory activities and perform activities related to improvement in quality and food safety aspects of milk and milk products in EAMUL.

**MAIN RESPONSIBILITIES:**

- Monitoring of raw milk quality of DCS/MPI's & Bulk Milk Coolers.
- Capable of handling chemical and reagents.
- Performing quality analysis of raw materials and finished products.
- Monitoring of quality and plant activities for Dairy Plant(s).
- Formulation of new products.
- Capture Market Response (Complaints) related to quality.
- Keeping Record and documentation.

**JOB SPECIFICATIONS:**

<b>Skills/Attributes: Technical</b>	<ol style="list-style-type: none"><li>Knowledge of milk quality attributes, factors affecting milk quality at production and at processing unit, manufacture of different milk products.</li><li>Knowledge of Quality Standards, food regulations in the country and testing operations.</li><li>Knowledge of raw materials, milk and milk products testing and should know the importance of cold chain at the procurement level in the field and plant level.</li><li>Ability to use IT tools and analysis analytical data's</li><li>Having knowledge of GHP and GLP</li></ol>
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**Reporting, Performance Review and Leave Terms:**

- The Assistant-I (Laboratory) will report to the Executive (Procurement & Input), EAMUL.
- Performance will be reviewed as per Key Result Areas (KRA).
- The remuneration may be enhanced on an annual basis as per prevailing rules, which will be performance based.
- The Assistant-I (Laboratory) will be eligible for paid leaves / Holidays as per the applicable norms/policy of WAMUL/ EAMUL.
- For any authorized tour within the operational areas, he/she will be paid TA/DA as per norms/policy of WAMUL/ EAMUL.